F. No. 11-4/2019-20/E-III/rectt.(D)

NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING

SRI AUROBINDO MARG, NEW DELHI-110016

The NCERT invites applications for filling up the following posts on the basis of pre-revised recruitment rules by direct recruitment.

S.No.	Posts	Scale of pay	Eligibility conditions
1.	Head Publication 01 Post (UR)	Level-12 PB-III of Rs. 15600-39100/- + Grade Pay Rs. 7600/-	**Educational qualification : Essential:** 1) Master Degree from recognized University **OR** Degree from a recognized University with three years Diploma in Printing Technology **OR** Two year Post Graduation Diploma in Book Publishing with specialization in Book production. 2) At least 15 years experience in edition, producing-planning and supervising publications and sales of all kinds especially school text books, monographs and reports in a responsible capacity in commercial or Govt. Publishing and printing establishment. 3) Knowledge of books production techniques and modern process of printing. **Desirable :** 1) MBA or any equivalent degree from reputed/ recognized Institute/University/Board etc. 2) Knowledge and proficiency in all aspects of Computer related work. **Age limit :** Below 50 years. No upper age limit for regular employees of Council. Age relaxable for PH as per Govt. Orders for PH.
2.	Editor- 02 Posts (UR) {1- English Language} {1-Hindi Language}	Level-11 (Pre-revised Rs. 15600-39100/- + GP Rs. 6600/-).	**Educational qualification : Essential :** 1) A Master degree from a recognized University. 2) At least 7 years experience of compiling, editing, writing and publications of books, and journals preferably school text books/supplementary readers. 3) Knowledge of proof reading and typography and should be proficient in English. 4) For the post of Editor in Hindi proficiency in Hindi will be essential. **Age Limit :** Below 40 years. There will be no age limit for the employees of the Council.
3.	Asstt. Editor- 03 Posts (1-UR) (1-ST) (1-EWS) {2-English Language} {1-Hindi Language}	Level-10 (Pre-revised Rs. 15600-39100/- + GP Rs. 5400/-).	**Educational qualification : Essential :** 1) A degree in Art or in Science from a recognized University. 2) At least 5 years' experience in compiling, editing, proof reading and typography etc. in an organization of repute. 3. Proficiency in the language required. **Age limit :** Below 35 years. There will be no age limit for the employees of the Council.
4.	Editorial Assistant 01 Post (OBC) {Urdu Language}	PB-II Rs. 9300-34800/- Grade Pay 4200/-	**Educational qualification : Essential :** 1) A second class degree in Arts or in Science from a recognized University. 2) At least 3 years experience in collection, compilation and subbing of materials for publication in Govt./Semi-Govt. publishing organization or reputable publishing house. 3) Working Knowledge of books Production techniques, lay out and proof correction. 4) Proficiency in the language concerned. **Age Limit :** Below 30 years. There will be no age limit for employees of the Council.
5.	Professional Assistant-01 Post (OBC)	PB-II Rs. 9300-34800/- Grade Pay 4200/-	**Educational qualification : Essential :** i) A degree followed by diploma in Lib. Sc. (one year course) after graduation or its equivalent, ii) 4 years experience or M.A./M.Sc. followed by a diploma in Lib Sc. Or its equivalent without experience. **Age Limit :** Below 30 years, There will be no age limit for the employees of the Council.
6.	Computer Operator Gr.-I 01 Post (PWD-HH)	PB-II Rs. 9300-34800/- Grade Pay 4200/-	**Educational qualification : Essential :** (i) M.Sc. (Electronics) or M.Sc. (Computer Science) (ii) B. Tech in computer science or MCA **Job Description :** Operation of multi-user, multi tasking and time sharing computer system; maintenance of hardware and software; assistance in software support to UNIX/DOS based system. Any other duties as assigned in the area of Computer Operation. **Age Limit :** Below 35 years.
7.	Store Keeper Gr-II 04 Posts (3-UR) (1-EWS)	5200-20200/- Grade Pay 2800/-	**Educational qualification : Essential :** 1. Must have passed Matriculation or equivalent examination from a recognized Board/University 2. 5 years experience of Procurement/Inspection/Custody/Maintenance and verification of Stores in a Govt./Semi-Govt. organization or a Private Organization of repute. **Desirable : 1.** Certificate/Diploma in Store Keeping and Purchasing. **Age Limit :** Below 27 years. There is no age limit for employees of the Council.
8.	Proof Reader 02 Posts (1-OBC) (1-EWS) {1-English Language} {1-Hindi Language}	5200-20200/- Grade Pay 2400/-	**Educational qualification : Essential :** 1. Must have passed Matriculation or any other examination recognized as equivalent to the said examination by the Govt. of India with English as one of the subject. 2. Should have Knowledge of Typography. 3. Qualify in a test of proof-reading as may be prescribed by the Council from time to time **Age Limit :** Below 30 years. There will be no age limit for regular employees of the Council.

GENERAL INFORMATION:

1. Candidates who fulfill the prescribed qualifications, experience and other eligibility conditions as on **31.10.2019** should apply giving full particulars (Bio-data) as per proforma given supported by self attested copies of all the relevant certificates and documents and a passport size photograph to be affixed on the application.
2. Candidates who are already working in Government service should send their application through proper channel. Applications not found as per prescribed proforma and not supported by duly attested documents or attested photograph will not be entertained.
3. Candidates who do not fulfill the prescribed qualifications and other eligibility conditions need not apply.
4. Fee of Rs.200/- (Rupees Two hundred only) has to be paid in form of DD/IPO payable in favour of "Secretary, NCERT at New Delhi".
5. The fee once paid will not be refunded or re-adjusted under any circumstances.
6. No fee is required for SC/ST, PwD category and Women candidates.
7. Age concession is allowed for SC/ST/OBC candidates, PWD candidates, and ex-servicemen as per Govt of India instructions.
8. **MINIMUM ESSENTIAL QUALIFICATIONS :** All applicants must fulfill the essential requirements for the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.
9. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for Written Examination/Skill Test/interview.
10. After scrutiny of the applications, the candidates who are found eligible for consideration will be called for Written Test/ Technical Aptitude Test/ Practical Aptitude Test as the case may be.
11. No TA/DA will be payable to the candidates for appearing in the Examination/Skill Test/Interview.
12. NCERT reserves the right to cancel/restrict/enlarge/modify/alter the recruitment process, if needed, without issuing any notice. In case of any disputes, Legal Jurisdiction will be Delhi.
13. The applications in a sealed cover indicating Application for the post of "_____" thereon should reach **within 21 days from the date of advertisement to the Under Secretary, E-III Section, Room No-5, 2nd Floor, Zakhir Hussain Khand, NCERT, Sri Aurobindo Marg, New Delhi-110016.** (For any inquiry, Please Contact 011-26592196 & 26592176 on any working days during office/hours except Saturdays and Sundays)
14. Applications received after due date will not be entertained.
15. The applicants for the post at Serial No.4 to 8 are requested to visit NCERT website frequently regarding updation of scheme of examination for the respective posts.
16. **The detailed Scheme of examination/syllabus, as the case may be, shall be placed on website of NCERT http://ncert.nic.in before issuing the call letter.**

(Rajesh Kumar)
Under Secretary
E-III Section

NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING
NEW DELHI
Sri Aurobindo Marg, New Delhi-110016

(Candidates are requested to download the Application Form and fill in the information in his/her own handwriting in the space provided using **blue ink only.**)

Application for the post applied for: _____.

Candidates applying for the posts of Editor/Assistant Editor/Editorial Assistant/Proof Reader) should specifically mentioned the language for which the post is applied for _____

Date of Advertisement _____

APPLICATION FORM

Name in Block Letters		Are you a Govt./ Semi Govt./PSU Employee? (Y/N)	
Father's/Husband's Name (in Block letters)			
Address (For Communication alongwith postal pin code (in capital letter)		**Latest Self-attested Photograph**	
Address (Permanent alongwith postal pin code (in capital letter).			

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Contact Mobile No.		Contact E-mail id:					
Age as on (31.10.2019)	.....Yrs....Months .....days	Date of Birth (dd/mm/yyyy)	DD	MM	YY	Gender (Male/Female)	
Category : SC/ST/OBC/UR/Ex-servicemen (attach self attested certificate if applicable)		Person with Disability (Yes/No), If yes, Disability type (attach self attested certificate if applicable)				Nationality	

Examination (strikeout whichever is not applicable)	Year		Class/ Division	Percentage/ CGPA	Board/ University	Subjects/ Remarks
Matriculation or equivalent						
XII Std. or equivalent						
Graduation in						
Diploma/Degree in						
Post Graduation in						
Any other						

Work Experiences

Name and full address of the office	Post held/ Designation	Whether permanent/ temporary/ contractual	Period From	Period To	Length of service YY/MM/DD	Nature of work	Scale of pay/total pay inclusive of all allowances	Reason for leaving the Post

Have you ever been reprimanded, prosecuted kept under detention, or bound down/fined/convicted by a court of law of any offence or debarred/disqualified by any Public Service Commission from appearing at its Exam./Selections or debarred from taking any Exam./rusticated by any University or any other Educational authority/Institution? If any case pending against you in any court of law, University or any other educational authority/Institution. **(If, yes provide details in separate sheets).**	

UNDERTAKING

I give the undertaking that I have read all the information and instructions given in Advertisement (Advt.....) and on the website i.e. **www.ncert.nic.in** and the above information given by me is correct to the best of my knowledge. I understand that my application can be rejected if, **(i)** the information is not correct **or (ii)** all the required certificates and documents are not attached or are found forge at any stage, **or (iii)** application is incomplete **and (iv)** the application is received after the due date. :

Date : ...../...../2019

Place : .....

List of documents attached : **Signature of Candidate** .....

1. ..... 2. ..... 3. ..... 4. .....
5. ..... 6. ..... 7. ..... 8. .....
9. ..... 10. ..... 11. ..... 12. .....
13. .....

EN 31/91

No. F. 3-9/2019/CIET

National Council of Educational Research & Training

Sri Aurobindo Marg, New Delhi-110016

Sub. : Vacancy Notice.

Applications are invited from candidates who fulfil the following qualifications and other eligibility conditions as on **1.10.2019** for selection of suitable candidates for filling up the following posts by direct recruitment through open competition.

The selected candidate shall be posted in CIET, NCERT Chacha Nehru Bhavan, Sri Aurobindo Marg, New Delhi-110016 and liable to transfer anywhere in India.

S. No.	Name of Post	Pay Level	Number of Post
1.	Film Producer	Level-11 (Rs. 67,700 to 2,08,700/-)	1 (UR)
2.	Sound Recordist Grade-I	Level-10 (Rs. 56,100 to 1,77,500/-)	1 (UR)
3.	T.V. Producer Grade-I	Level-10 (Rs. 56,100 to 1,77,500/-)	1 (UR)
4	Assistant Engineer Gr. 'A'	Level-10 (Rs. 56,100 to 1,77,500/-)	5 (01 UR, 03 OBC & 01 EWS)
5.	T. V. Producer Grade-II	Level-6 (Rs. 35,400 to 1,12,400/-)	2 (01 UR & 01 OBC)
6.	Script Writer	Level-6 (Rs. 35,400 to 1,12,400/-)	1 (UR)
7.	Cameraman Grade-II	Level-6 (Rs. 35,400 to 1,12,400/-)	2 (01 UR & 02 OBC)
8.	Engineering Assistant	Level-6 (Rs. 35,400 to 1,12,400/-)	1 (OBC)
9.	Audio Radio Producer Grade III	Level-5 (Rs. 29,200 to 92,300/-)	1 (UR)
10.	T. V. Producer Grade-III	Level-5 (Rs. 29,200 to 92,300/-)	3 (01 SC & 02 OBC)
11.	Field Investigator	Level-5 (Rs. 29,200 to 92,300/-)	1 (UR)
12.	Technician Grade-I	Level-5 (Rs. 29,200 to 92,300/-)	7 (02 UR, 03 OBC, 01 ST & 01 EWS)
13.	Floor Assistant	Level-4 (Rs. 25,500 to 81,100/-)	2 (OBC)
14.	Film Assistant	Level-4 (Rs. 25,500 to 81,100/-)	02 (01 UR & 01 OBC)
15.	Photographer Grade-II	Level-5 (Rs. 29,200 to 92,300/-)	1 (UR)
16.	Electrician	Level-2 (Rs. 19,900 to 63,200/-)	1 (UR)
17.	Lightman	Level-2 (Rs. 19,900 to 63,200/-)	1 (OBC)
18.	Dark Room Assistant	Level-2 (Rs. 19,900 to 63,200/-)	1 (UR)
19.	Carpenter	Level-2 (Rs. 19,900 to 63,200/-)	1 (UR)
20.	Film Joiner	Level-2 (Rs. 19,900 to 63,200/-)	1 (UR)

Eligibility Criteria :

1. Film Producer

Educational and other qualifications	Qualification: **A. Essential :** Degree from a recognized University/Diploma in film production from a recognized Instt. such as National School of Drama/ FTII/Madras Film School etc. wiin 3 years experience as Producer or 7 years experience of having worked as Producer for short films. **B. Desirable :** Experince of Scriptwriting and also some teaching experince.
Age Limit	Below 40 years provided that there will be no age limit for the employees of the Council.

2. Sound Recordist Grade-I

Educational and other qualifications	Qualification: **A. Essential :** 1. Degree in Physics (with wireless) from recognized university/ Institute 2. 8 years experience of sound recording in a film studio of repute. **OR** Degree/Diploma in sound recording and sound engineering or in Telecommunication Engineering from a recognized University/ Institute. 3. 5 years experience of sound recording in motion picture Organization or in a studio.
Age Limit	Below 35 years provided that there will be no age limit for the employees of the Council.

3. T.V. Producer Grade-I

Educational and other qualifications	Qualification: **A. Essential :** 1. Degree from a recognized University 2. Degree/Diploma in direction/film or T.V production from recognized institute with experience of Film/T.V. production for 3 years.OR 8 years experience of making film/TV programmes. **B. Desirable :** 1. Experience of production of TV programmes. 2. Experience of teaching in educational Institution.
Age Limit	Below 35 years provided that there will be no age limit for the employees of the Council.

4. Assistant Engineer Gr. - 'A'

Educational and other qualifications	Qualification: **A. Essential :** 1. Degree in Electrical Engineering/Electronics/Electrical Communication Engineering or M.Sc. Degree in Physics with wireless communication or electronics as a special subject from a recognized University or equivalent. 2. 3 years experience in operation and maintenance of TV/Broadcasting studios in a responsible capacity.
Age Limit	Below 35 years provided that there will be no age limit for the employees of the Council.

5. T. V. Producer Grade-II :

Educational and other qualifications	**A. Essential :** 1. Degree from a recognized University. 2. Diploma from the recognized institute or 3 years experience of production film or TV, programme in direction/film or TV Production
Age Limit	Below 35 years provided that there will be no age limit for the employees of the Council.

6. Script Writer

Educational and other qualifications	**A. Essential :** 1. Degree from a recognized University. 2. 3 years experience of writing shooting scripts for film/TV. 3. Proficiency in any one of the main languages mentioned in the 8th schedule of the constitution. **B. Desirable :** 1. Research experience leading to scripts.
Age Limit	Below 35 years provided that there will be no age limit for the employees of the Council.

7. Cameraman Grade-II :

Educational and other qualifications	**A. Essential :** 1. Matric or equivalent. 2. Diploma or certificate from a recognized Institute where the course of studies includes the critical aspect of still photography, cinematography and film production. **OR** 7 years practical experience in different aspects of still photography and motion picture photography such as shooting, developing, printing editing, dubbing, sound recording etc. 3. Two years experience of handling still and movie cameras and film production. 4. Experience in supervision of photographic laboratory. **B. Desirable :** At least three years experience in shooting films and Art work required in films production.
Age Limit	Below 35 years provided that there will be no age limit for the employees of the Council.

8. Engineering Assistant :

Educational and other qualifications	**A. Essential :** Diploma in Radio/Tele-communication/Electrical/Electronics/Communication Engineering recognized by the Govt of India or Degree with Physics as one of the subject from a recognized University or degree in Eiectrtcal Engineering from a recognized University or equivalent Degree, or Diploma in Sound Recording and Sound Engineering awarded by the Film and Television Institute of Poona. **B. Desirable :** 1. Knowledge of wireless or Radio Engineering. 2. At least 3 years of working experience in TV Radio Studio, **OR** Similar recording set up in any organization.
Age Limit	Below 35 years provided that there will be no age limit for the employees of the Council.

9. Audio Radio Producer Grade-III :

Educational and other qualifications	**A. Essential :** 1. Degree from a recognized University. 2. 3 years experience in research for writing radio scripts or collection of data and materials for writing books. **B. Desirable :** 1. Familiarity with operation of audio equipment.
Age Limit	30 years provided that there will be no age limit for the employees of the Council.

10. T. V. Producer Grade-III :

Educational and other qualifications	Qualification: **A. Essential :** 1. Degree from a recognized University. 2. 3 years experience in research for writing TV scripts or collection of data and merit materials for writing books. **B. Desirable :** 1. Familiarity with TV equipment. 2. Experience of having worked as production Asstt on TV or having worked as TV continuity in film production.
Age Limit	Below 30 years provided that there will be no age limit for the employees of the Council.

11. Field Investigator :

Educational and other qualifications	Qualification: **B. Essential :** 1. A Master Degree with high Second class in Education/Psychology/ Sociology/Humanities/Child Development/Social Work/Anthropology 2. Good knowledge in Hindi & English language **C. Desirable :** 1. Degree or diploma in teaching research experience in area of Educational Technology 2. Experience of Teaching /Research/Working with young children 3. Experience of TV Script-writing/Production/Presentation

Continued

	4. Experience of collection and analysis of qualitative and quantitative data.
Age Limit	Below 30 years provided that there will be no age limit for the employees of the Council.

12. Technician Grade-I :

Educational and other qualifications	Qualification: A. Essential : 1. A National Trade Certificate in "Electrician/Radio and TV" issued by the National Council for Training in Vocational Trades after a two year study in an Industrial Training Institute or similar institution of the Central and/ or State Government. 2. Minimum one year's working experience, after obtaining the National Trade Certificate in operation and maintenance in a reputable organization engagement in the production and/or recording of video and sound programmes
Age Limit	Below 30 years provided that there will be no age limit for the employees of the Council.

13. Floor Assistant :

Educational and other qualifications	Qualification : Essential : 1. Matriculation or equivalent. 2. Three years experience in handling erection of sets in stage, Film or T.V. 3. Good physique and capacity for undertaking strenuous physical work.
Age Limit	Below 30 years provided that there will be no age limit for the employees of the Council.

14. Film Assistant :

Educational and other qualifications	Qualification : Essential : 1. Matric or equivalent. 2. Holding competency in checking and joining films. 3. Experience in handling 16mm and 35mm films projection equipment and its repairs. OR Experience of packing, sale and supply of films. Desirable : 1. Understanding of sound equipment for projection and recording. 2. Experience of working as a lightman in T. V. Film Studio.
Age Limit	Below 30 years provided that there will be no age limit for the employees of the Council.

15. Photographer Grade-II :

Educational and other qualifications	Qualification : A. Essential : 1. Matric or equivalent. 2. Diploma or certificate in photography from a recognized institution with 3 years experience as still photographer. OR 5 years experience in developing enlarging, colour photography and printing work. B. Desirable : Experiefice of track photography with double exposure, super imposition etc.
Age Limit	Below 30 years provided that there will be no age limit for the employees of the Council.

16. Electrician :

Educational and other qualifications	Qualification : 1. ITI Certificate or equivalent in the trade of Electrician or Wireman and Wireman's Licence from a recognized Institute. 2. At least two years experience in electrical installation and wiring.
Age Limit	Below 25 years provided that there will be no age limit for the employees of the Council.

17. Lightman :

Educational and other qualifications	Qualification : 1. Matriculation or its equivalent. 2. Two years experience of lighting in stage, Film and Television.
Age Limit	Below 30 years provided that there will be no age limit for the employees of the Council.

18. Dark Room Assistant :

Educational and other qualifications	Qualification : A. Essential : 1. Matriculation or its equivalent. 2. 3 years experience of working in photographic library in developing and printing. B. Desirable :- 1. Experience in preparing of colour photography, Filmstrip etc. 2. Working knowledge of English.
Age Limit	Below 30 years provided that there will be no age limit for the employees of the Council.

19. Carpenter :

Educational and other qualifications	Qualification : A. Essential : 8th Standard Certificate in Carpentary or not less than 3 years experience in Wood Craft. B. Desirable :- Experience of construction sets for stage film & TV.
Age Limit	Below 25 years provided that there will be no age limit for the employees of the Council.

20. Film Joiner :

Educational and other qualifications	Qualification : A. Essential : 1. Matriculation or equivalent examination. 2. 2 years experience of having worked as Joiner with a film editor/ projectionist. 3. Cinema operator's license or one year of having worked with film editor. OR 5 years experience of having worked as a Joiner with a film editor preferably in 16mm. B. Desirable : 1. Experience of handling editing tables, projections equipment. Maintenance of editing table and other editing equipment. 2. Working knowledge of English.
Age Limit	Below 30 years provided that there will be no age limit for the employees of the Council.

GENERAL INFORMATION :

1. Candidates who fulfill the prescribed qualifications, experience and other eligibility conditions as on **1.10.2019** should apply giving full particulars (Bio-data) as per proforma given supported by self attested copies of all the relevant certificates and documents and a passport size photograph to be affixed on the application.
2. Candidates who are already working in Government service should send their application through proper channel. Applications not found as per prescribed proforma and not supported by duly attested documents or attested photograph will not be entertained.
3. Candidates who do not fulfill the prescribed qualifications and other eligibility conditions need not apply.
4. Fee of Rs. 200/- (Rupees Two hundred only) has to be paid in form of DD/IPO payable in favour of "Secretary, NCERT at New Delhi".
5. The fee once paid will not be refunded or re-adjusted under any circumstances.
6. No fee is required for SC/ST, PwD category and Women candidates.
7. The age limit shown against all items is the normal age limit and the age is relaxable for SC/ST candidates upto 5 years and upto 3 years for OBC candidates in respect of vacancies reserved for them. SC/ST/OBC Candidates have to produce a caste certificate in prescribed proforma.
8. A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidates belong is included in the list of reserved communities issued by the Central Government. If a candidate indicates in his/her application form that he/she belongs to SC/ST/OBC/EWS/General category but subsequently writes to the Council to change his/her category, such request shall not be entertained by the Council.
9. **MINIMUM ESSENTIAL QUALIFICATIONS :** All applicants must fulfil the essential requirements for the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained.
10. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for Written Examination/Skill Test/Interview.
11. After scrutiny of the applications, the candidates who are found eligible for consideration will be called for Written Test/Technical Aptitude Test/Practical Aptitude Test as the case may be.
12. The candidates who qualify in the prescribed tests will be empanelled in the order of merit for appointment.
13. No TA/DA will be payable to the candidates for appearing in the Examination/Skill Test/Interview.
14. The Director, NCERT reserves the right to cancel/restrict/enlarge/modify/alter the recruitment process, if needed, without issuing any notice. In case of any disputes, Legal jurisdiction will be Delhi.
15. The applications in a sealed cover indicating Application for the post of "_____" thereon should reach **within 21 days** from the date of advertisement to **Under Secretary, CIET NCERT, Sri Aurobindo Marg, New Delhi-110016.**
16. Applications received after due date will not be entertained.
17. The detailed Scheme of examination/syllabus, as the case may be, shall be placed on website of NCERT **http://ncert.nic.in** before issuing the call letter.

Under Secretary

Proforma for Application :

APPLICATION FOR THE POST OF .....

1. Name : .....
2. Father's Name : .....
3. Date of Birth.....
4. Age as on 1.10.2019 : .....Years ..... Months ..... Days.
5. Correspondence Address :-

.....

Contact No. : ..... E-mail :.....

Affix latest self attested passport size photo

6. Whether belongs to GEN/SC/ST/OBC/PH/Ex-Serviceman .....
(Proof shall be enclosed in case of SC/ST/OBC/PH/Ex-Serviceman)
7. Educational/Technical Qualification from 10th class onwards and experience in relevant field (for technical qualifications) (Attach copies of educational qualification and certificate in support of experience as shown below from the respective organizations)

S. No.	Examination Passed	Name of Univ./ Institution	Grade/percentage of marks	Duration of Course	Other information if any

8. Details of experience in the relevant field :

S. No.	Name & Address of Employer	Post held	Areas of work (Detailed description to be provided)	Period of Service		Reasons for leaving, if any
				From	To	

9. Whether working in Government/Semi-Government/Public Sector Undertaking/ Autonomous Orgn. etc. : (If Yes, fill in the following)
(i) Post held ..... (ii) Department .....
(iii) Duration .....Years ..... months (iv) Period : From ..... to .....
(v) Level in Pay Matrix and Basic Pay : .....

Certified that all the information furnished above by me is correct to the best of my knowledge.

Place : .....
Date : .....

Signature of the Candidate
Name of the Candidate

EN 31/33

`NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRANING, NEW DELHI

Sri Aurobindo Marg, New Delhi-110016

(Candidates are requested to download the Application Form and fill in the information in his/her own handwriting in the space provided using **blue ink** only.)

Application for the post applied for:_____

Candidates applying for the posts of Editor/Assistant Editor/Editorial Assistant/Proof Reader) should specifically mentioned the language for which the post is applied for_____

Date of Advertisement_____

APPLICATION FORM

Name in Block Letters							Are you a Govt./Semi Govt./PSU Employee? (Y/N)	
Father's/Husband's Name (in Block letters)								
Address (For Communication alongwith postal pin code (in capital letter)							Latest Self-attested Photograph	
Address (Permanent alongwith postal pin code (in capital letter).								
Contact Mobile No.			**Contact E-mail Id:**					
Age as on **(31.10.2019)**	_____ Yrs. _____ Months _____days		Date of Birth **(dd/mm/yyyy)**	DD	MM	YY	Gender **(Male/ Female)**	
Category: **SC/ST/OBC/UR/Ex-servicemen (attach self attested certificate if applicable)**			Person with Disability **(Yes/No),** If yes, Disability type **(attach self attested certificate if applicable)**				Nationality	

Examination (strikeout whichever is not applicable)	**Year**	**Class/ Division**	**Percentage /CGPA**	**Board/University**	**Subjects/Remarks**
Matriculation or equivalent					
XII Std. or equivalent					
Graduation in _____					
Diploma/ Degree in _____					
Post Graduation in					

Any other					

Work Experiences:

Name and full address of the office	Post held/ Designation	Whether permanent /temporary /contractual	Period			Nature of work	Scale of pay/total pay inclusive of all allowances	Reason for leaving the post
			From	To	Length of service YY/MM/DD			

Have you ever been reprimanded, prosecuted kept under detention, or bound down/fined/convicted by a court of law of any offence or debarred/disqualified by any Public Service Commission from appearing at its Exam./Selections or debarred from taking any Exam./rusticated by any University or any other Educational authority/Institution? If any case pending against you in any court of law, University or any other educational authority/Institution. **(If, yes provide details in separate sheets).**	

UNDERTAKING

I give the undertaking that I have read all the information and instructions given in Advertisement **(Advt. _____)** and on the website i.e. **www.ncert.nic.in** and the above information given by me is correct to the best of my knowledge. I understand that my application can be rejected if, (i) the information is not correct or (ii) all the required certificates and documents are not attached or are found forge at any stage, or (iii) application is incomplete and (iv) the application is received after the due date.

Date: _____/____ _/2019
Place: _____

Signature of Candidate_____

List of documents attached:-

1._____
2._____
3._____
4._____
5._____
6._____
7._____
8._____
9._____
10._____
11._____
12._____
13._____