

F.No. 5-4/2005/E-II/56
National Council of Educational Research and Training
Sri Aurobindo Marg, New Delhi-110016
(R-II Section)

Dated: 27th February 2020

Notification

Sub: Applications from NCERT employees for the post of Jr. Analyst in NCERT HQ.

Applications are invited to fill up the one vacant post (UR-01) of Jr. Analyst in the pay scale of Rs. 6500-10500 (PB-II GP Rs. 4600 in 6th CPC) (Pay Matrix Level 7 in 7th CPC), by transfer on deputation through selection on merit from amongst Officers of Administrative Service of NCERT satisfying the eligibility conditions specified are as under:

Method of Recruitment: By transfer on deputation through selection on merit from amongst Officers of Administrative Service of NCERT holding posts in the pay scale of Rs. 6500-10500 satisfying the eligibility conditions specified as below.

Eligibility Condition: Officers of Administrative Services of NCERT who:

- (i) Have a degree of recognized University or its equivalent.
- (ii) Are working in the pay scale of Rs. 6500-10500 i.e. Analogous Post or in the pay scale of Rs. 5500-9000 for 3 years regular service, or in the pay scale of Rs. 5000-8000 for 6 years regular service, or in the pay scale of Rs. 4500-7000 for 8 years regular service, subject to fulfilment of under mentioned conditions.
- (iii) Have completed successfully or are eligible to undergo the Advance Management Service Course of the ISTM or a comparable training in any other recognized Institution.

- If an officer who has not already undergone the said course is selected he shall be required to undergo the said course at the earliest and his continued retention on the post shall be subject to the condition that he completes the said course successfully within one year of the date of his appointment. A relaxation in this requirement, of one year may be made only if the incumbent is not able to obtain this training because of non-availability of a seat in the course i.e. without relaxing any other condition of eligibility.

- Age Limit:**
- (i) No age limit if the candidate has Completed successfully the Advanced Management Course of the ISTM or a comparable training in any; other recognized institution or has worked as Junior Analyst for a period of 3 years.
 - (ii) 45 years relax able to 48 years in exceptional cases (50 year in case of SC/ST candidates)

3348/D14
29/02/2020

Tenure: Not exceeding five years

Note: This post is an ex/cadre post. Appointment to this post is to be made by transfer on deputation. Appointees would therefore be entitled to deputation (Duty) allowance as admissible as per Govt. orders on the subject.

All those regular employees of the Council who satisfy the requisite eligibility conditions and are willing to be considered for the above mentioned post should apply in the prescribed proforma (Annexure-I) through proper channel to the concerned Estt. Sections who may after verifying their particulars should forward the same to R-II Section as early as possible but before 18.03.2020

P. S. Rao
#2/2020
Under Secretary

Copy to:

1. CAO, NCERT with a spare copy.
2. All Heads of Deptt./Units/Cells.
3. All Branch Officers in the Council Sectt.
4. Joint Director, PSSCIVE, Bhopal
5. Principal, RIEs, Ajmer, Bhopal, Mysore, Bhubaneswar, NERIE Shillong.
6. P.S. to Director, NCERT
7. P.S. to Joint Director, NCERT
8. P.S. to Secretary
- ✓ 9. Head, ICT, CIET with the request to upload it on the NCERT Website.
10. Notice Board
11. All Sections in the Council Sectt.
12. Guard file

Please upload.

U.S.
27.2.2020

PROFORMA FOR THE POST OF JUNIOR ANALYST IN NCERT HQ. (ON DEPUTATION) 2020

1.	Post applied for	JUNIOR ANALYST			Self-attested latest passport size photograph
2.	Name				
3.	Date of Birth				
4.	Category to which belongs (UR/SC/ST/OBC/PWD/Ex-SM)				
5.	Complete postal address				
6.	Present Post				
7.	Date from which the present post is held on regular basis				
8.	Pay Matrix of the present post & Pay Drawn				
9.	Grade Pay as per 6 th CPC				
10.	Whether have you successfully completed advanced management service course/basic management course of ISTM or a comparable training in any other recognized institution.	YES/NO			
11.	Email ID/Mobile/Office/Number	Email ID			
		Mobile No.			
		Office No.			
12.	Educational/Professional Qualification				
S.No.	Qualification	Subjects	Year/Division	Institute/University Place/Country	
13.	Detail of Experience/employment (please attach a separate sheet, if required)				
S.No.	Office	Post held	From	To	Pay Band along with Grade pay
14.	Any other relevant information				
15.	Verification of service particulars by the concerned Establishment Section	Certify that Ms./Shri _____ is working as _____ on regular basis w.e.f. _____ in the pay scale of Rs. _____ on regular basis w.e.f. _____ & the same is not granted under MACP/ACP. Signature of the Verifying Authority of the concerned Estt. Section with Officer seal.			

Certified that information furnished above by me is correct in all respect to the best of my knowledge & belief.

(Signature of the Candidates)

Forwarded for necessary action to concerned Establishment.

Head of Deptt./Branch Incharge

Forwarded with the remarks that the above particulars have been checked and found correct.

Signature of the Officer
S.O. (Establishment Section)

Section Officer, R-II Section