File No – 6/9/ Salary/2019 – 20/ T.D.S. (Savings)
NATIONAL COUNCIL OF EDUCATION RESEARCH AND TRANING
SRI AUROBINDO MARG, NEW DELHI – 110016
Accounts Branch (Salary Section)

Dated: 22 October,19

CIRCULAR

Subject : Income Tax deduction from salaries during the financial year .2019-20 (Assessment year 2020-21) – regarding.

All Faculty and Non – Faculty staff of the Council are requested to furnish the details of savings, other than those available with Accounts Branch, Salary Section in the enclosed Proforma Annexure-1 / 12C in order to regulate Income Tax properly. This may be returned positively to **Senior Accountant , Salary Section,** Accounts branch , NCERT duly completed and supported by the required documents signed by the employee concerned by **25 November – 2019** positively failing which the Income Tax will be calculated on the basis of PBR records and will be recovered from the monthly salary till February 2019. Further for deduction of Interest/Principal on borrowed capital for Housing Purpose, the details may be submitted in the Performa – 12 C **The Proformas are also uploaded in the NCERT Website.** The same may be downloaded and submitted duly completed and supported with required documents.

Accounts Officer
(Salary Section)

Encl : as above.

1. All Concerned Staff

2. With request to J.D CIET, Please uploaded the same on **NCERT** website on home page.

3281/JD-CIET
22/10/2019

Pl. received.
22/x/19

PA

Lab 201

Annexure-1

NATIONAL COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING
SRI AUROBINDO MARG, NEW DELHI -110016

PROFORMA – 1

Statement For Accounting Year 2019-20

- Name of the employee .... Pan No..........................
  Emp.No .... Designation .... Department...............................
  AADHAR Number .... Mobile ....
- Income from other sources including (a)...
  Interest earned on Bank Account (b)...
  (Please specify with details) (c)...
- Total amount of Investment/Savings etc. (Attach proof) (Self attested photocopies)
  (a) N.S.C Purchased Rs.................................. Dated : ....
  (b) Interest of N.S.C. Rs...
  (c) Premium on PLI/CTD/ULIP Rs...
  (d) Premium of Life Insurance (LIC) Rs...
  (e) PPF Rs...
  (f) Tuition Fee (For 2 Children only) Rs...
  (g) Any other saving qualifying for Rebate U/S 80, 80D, 80C etc. Rs...
  (h) Interest on borrowed capital for Rs...
  (i) House Completion Certificate/ House Possession Certificate of Property for which Housing Loan Was taken ? (Mandatory) Rs...
- Deduction admissible
  (a) House rent paid Rs...
  (Subject to production to Rent receipts, Proof of Residence, copy of latest House Tax paid & Registered rent agreement) DA will be included for allowing exemption under Section 10(13) A of IT Act. Please give complete Postal Address of your residence along with contact number and PAN number of the Landlord.

  (b) Loss from House Property Rs...
  (c) Deduction 80D etc. Rs...
  (d) Any other deduction admissible Rs...

Signature ....

Name ....

Date ....

*Note :- The annual interest paid on House Building Advance is to be treated as loss from House Property. The beneficiaries of this clause are required to fill up the form 12C enclosing therewith a computation of such loss from House Property